

*Valencia Water
Control District*


Agenda

January 14, 2020

AGENDA

**VALENCIA WATER CONTROL DISTRICT
NOTICE OF MEETING
OF
BOARD OF SUPERVISORS**

Please be advised that the Meeting of the Board of Supervisors of Valencia Water Control District will be held on Tuesday, January 14, 2020 at 1:00 P.M. in the **Lake Ridge Village Clubhouse, 10630 Larissa Street (Directions listed below)**. Attached is an Agenda for the meeting.



George S. Flint, District Director

DIRECTIONS TO MEETING:

From Orlando go West on I-4 to the Beach Line Expressway (528); go east past International Drive to Orangewood Blvd.; Go South on Orangewood Blvd., through 4-way stop at Gateway, turn left on Larissa Street. Proceed to Lake Ridge Village Clubhouse on right.

DISTRIBUTION

William Ingle; Ed Neal; Debra Donton; Brian Andrelczyk; Roy Miller; David E. Mahler; Stephen F. Broome; Green Briar Village Clubhouse; Lake Ridge Village Clubhouse; Lime Tree Village Clubhouse; Montpelier Village Clubhouse; Parkview Pointe Village Clubhouse; Somerset Village Clubhouse; Deer Creek Village Clubhouse; Wingate Club; Lyle Spector, WHOA; and Tom Johnson, Orangewood HOA; Roy Miller, Waterview HOA; and Ken LaFrance, Windsor Walk.

“Persons are advised that if they decide to appeal any decisions made at these meetings/hearings, they will need a record of the proceedings and for such purpose they may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based, per section 298.0105, Florida Statutes.”

“In accordance with the Americans with Disabilities Act, persons with disabilities needing a special accommodation should contact Valencia Water Control District at (407) 841-5524 x 101, not later than forty-eight hours prior to the meeting.”

AGENDA

January 14, 2020

VALENCIA WATER CONTROL DISTRICT
BOARD OF SUPERVISORS MEETING
1 P.M.
LAKE RIDGE VILLAGE CLUBHOUSE
10630 LARISSA STREET
WILLIAMSBURG, ORLANDO, FLORIDA 32821

Item

1. Call Meeting to Order
2. Approval of November 12, 2019 Minutes
3. General Fund Financial Reports
4. Engineer's Report
 - A. Consideration of Proposals for Repairs to C-4 Canal Structures (**Back-up to be provided under separate cover**)
5. Attorney's Report
6. Director's Report
 - A. Consideration of Proposals for Tree Trimming
 - B. Customer Call Log
7. Other Business
8. Adjournment

SECTION II

**MINUTES OF THE MONTHLY MEETING
OF THE BOARD OF SUPERVISORS
OF VALENCIA WATER CONTROL DISTRICT**

November 12, 2019

The monthly meeting of the Board of Supervisors of **VALENCIA WATER CONTROL DISTRICT** was held at 1:00 P.M. on Tuesday, November 12, 2019 in the Lake Ridge Village Clubhouse, Williamsburg Subdivision in Orlando, Florida. Present were Supervisors, Roy Miller, Ed Neal, Brian Andrelczyk and Debra Donton. Also, in attendance were the following: Stephen F. Broome, District Attorney; George S. Flint, District Director; David Mahler, District Engineer; Stacie Vanderbilt, District Administrative Assistant; Teresa Viscarra, District Accounts Payable; Dan Brown, Southern Environmental.

ITEM #1

Call Meeting to Order

Mr. Flint called the meeting to order at 1:01 PM and called the roll. A quorum was present.

ITEM #2

Approval of October 8, 2019 Minutes

Mr. Flint stated the next item was the minutes from the October 8, 2019 monthly meeting. He asked if there were any corrections, deletions or additions. There being none,

On MOTION by Mr. Brian Andrelczyk seconded and carried, with all in favor the minutes of the October 8, 2019 Monthly Meeting were approved.

ITEM #3

General Fund Financial Reports

Mr. Flint asked if there were any questions.

Mr. Neal asked if the same amount of work got done because on the financials appeared to reflect it.

Mr. Flint advised that the work on the C-4 Canal had not been bid out yet.

The District's financial reports for the period ending 10/31/19 were accepted as distributed.

ITEM #4

Engineer's Report

A. Approval of Permit No. 0511 – Jaguar Land Rover South Orlando

Mr. Mahler stated that the property was part of the Orangewood development, and the permit meets all the anticipated permit requirements and recommended approval.

On MOTION by Ms. Debra Donton seconded and carried, with all in favor, Permit #0511 was approved.

ITEM #5

Attorney’s Report

There being none, next item followed.

ITEM #6

Director’s Report

A. Customer Call Log

Mr. Flint presented the call log to the Board. He stated that the Deer Creek pond the caller reported wasn’t owned by the District but the one owned by the District was re-treated and that there were no other complaints.

Mr. Andreleczyk asked if it was known what areas the District owns.

Mr. Flint stated yes, there is a map detailing all District owned waterways and areas and that areas have to be verified as District owned before providing remedies.

A brief discussion ensued regarding property ownership and accountability.

ITEM #7

Other Business

Mr. Miller stated that three deer have drowned in the Area 2 pond. As a result, residents are concerned about the smell of the carcasses and wanting to see who will clean them up.

Mr. Flint stated that usually buzzards take care of the animal carcasses in a couple of days but noted the District does not have the resources to remove and dispose of animal carcasses. Mr. Flint also stated he has never heard of deer drowning outside of natural causes.

ITEM #8

Adjournment

On MOTION by Mr. Roy Miller, seconded and carried, with all in favor the meeting was adjourned at 1:21 p.m.

November 12, 2019

Valencia Water Control District

Stephen F. Broome, Secretary

William Von Ingle

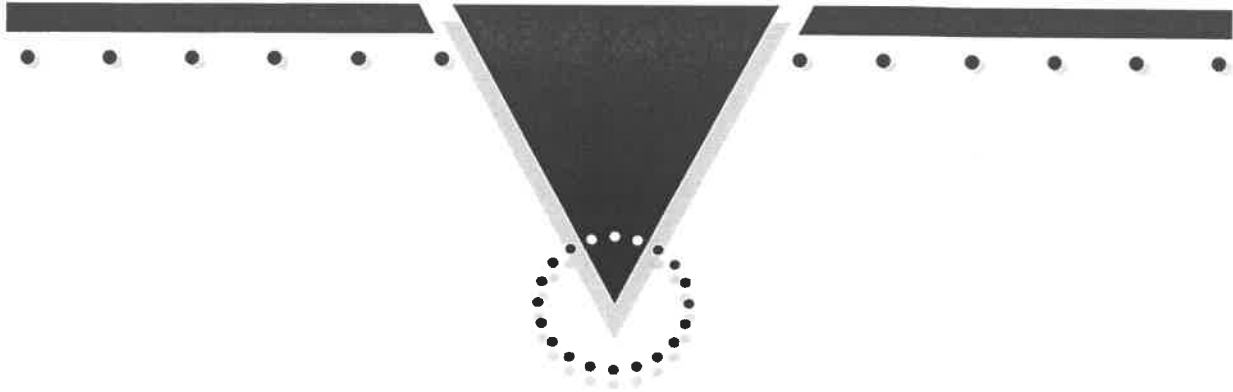
Ed Neal

Debra Donton

Brian Andrelczyk

Roy Miller

SECTION III



**Valencia
Water Control District**

**Unaudited Financial Reporting
December 31, 2019**



Table of Contents

1	<hr/>	Balance Sheet
2-3	<hr/>	General Fund Income
4	<hr/>	Capital Reserve Fund
5-6	<hr/>	Month to Month
7	<hr/>	Assessment Receipt Schedule

VALENCIA
WATER CONTROL DISTRICT
BALANCE SHEET
December 31, 2019

	General Fund	Capital Reserve Fund	Totals 2020
<u>ASSETS:</u>			
OPERATING - SUNTRUST	\$590,879	---	\$590,879
CAPITAL RESERVE - SUNTRUST	---	\$100,468	\$100,468
<u>INVESTMENTS</u>			
SBA - CAPITAL RESERVES	---	\$206,875	\$206,875
SBA - OPERATING RESERVES	\$52,192	---	\$52,192
PETTY CASH	\$100	---	\$100
<u>FIXED ASSETS</u>			
LAND	\$700,120	---	\$700,120
STRUCTURES	\$672,531	---	\$672,531
CANALS	\$2,888,690	---	\$2,888,690
PONDS	\$1,245,537	---	\$1,245,537
EQUIPMENT & OFFICE FURNITURE	\$12,767	---	\$12,767
ACCUMULATED DEPRECIATION	(\$4,759,741)	---	(\$4,759,741)
TOTAL ASSETS	<u>\$1,403,075</u>	<u>\$307,343</u>	<u>\$1,710,418</u>
<u>LIABILITIES:</u>			
ACCOUNTS PAYABLE	\$0	\$0	\$0
<u>FUND EQUITY:</u>			
FUND BALANCES:			
UNASSIGNED	\$536,918	\$307,343	\$844,261
NET ASSETS CAPITALIZED	\$866,157	---	\$866,157
TOTAL LIABILITIES & FUND EQUITY	<u>\$1,403,075</u>	<u>\$307,343</u>	<u>\$1,710,418</u>

VALENCIA

WATER CONTROL DISTRICT

GENERAL FUND

Statement of Revenues & Expenditures

For The Period Ending December 31, 2019

	ADOPTED BUDGET	PRORATED BUDGET THRU 12/31/19	ACTUAL THRU 12/31/19	VARIANCE	ACTUALS THRU 12/31/18
REVENUES:					
ASSESSMENTS - TAX ROLL	\$553,302	\$306,741	\$306,741	\$0	\$353,875
INTEREST	\$0	\$0	\$271	\$271	\$1,278
MISCELLANEOUS REVENUE	\$0	\$0	\$0	\$0	\$97
TOTAL REVENUES	\$553,302	\$306,741	\$307,012	\$271	\$355,250
EXPENDITURES:					
ADMINISTRATIVE:					
SUPERVISORS FEES	\$2,500	\$625	\$400	\$225	\$200
ENGINEERING	\$37,200	\$9,300	\$4,200	\$5,100	\$6,300
ATTORNEY	\$12,000	\$3,000	\$3,000	\$0	\$3,000
ANNUAL AUDIT	\$5,200	\$0	\$0	\$0	\$0
ASSESSMENT ROLL CERTIFICATION	\$2,500	\$2,500	\$2,500	\$0	\$2,500
MANAGEMENT FEES	\$48,800	\$12,200	\$12,200	(\$0)	\$12,200
WEBSITE ADMINISTRATION	\$600	\$150	\$150	\$0	\$150
INSURANCE	\$12,650	\$12,650	\$11,276	\$1,374	\$11,000
REPORT PREPARATION - NPDES	\$25,000	\$6,250	\$2,293	\$3,958	\$3,500
OFFICE LEASE	\$12,980	\$3,245	\$3,245	(\$0)	\$3,245
FREIGHT	\$200	\$50	\$0	\$50	\$0
PRINTING & BINDING	\$500	\$125	\$74	\$51	\$21
POSTAGE	\$500	\$125	\$31	\$94	\$51
TRAVEL PER DIEM	\$200	\$50	\$0	\$50	\$0
LEGAL ADVERTISING	\$1,200	\$300	\$0	\$300	\$178
BANK FEES	\$300	\$75	\$0	\$75	\$0
OTHER CURRENT CHARGES	\$400	\$100	\$0	\$100	\$0
OFFICE SUPPLIES	\$1,000	\$250	\$41	\$209	\$432
ELECTION FEES	\$2,800	\$700	\$0	\$700	\$0
MEETING RENTAL FEE	\$500	\$125	\$100	\$25	\$50
PROPERTY APPRAISER FEE	\$5,408	\$5,408	\$5,393	\$15	\$5,388
DUES, LICENSES & SUBSCRIPTIONS	\$2,150	\$2,150	\$1,675	\$475	\$1,175
TOTAL ADMINISTRATIVE	\$174,588	\$59,378	\$46,578	\$12,800	\$49,389

VALENCIA

WATER CONTROL DISTRICT

GENERAL FUND

Statement of Revenues & Expenditures

For The Period Ending December 31, 2019

	ADOPTED BUDGET	PRORATED BUDGET THRU 12/31/19	ACTUAL THRU 12/31/19	VARIANCE	ACTUALS THRU 12/31/18
<u>FIELD OPERATIONS:</u>					
<u>UTILITIES:</u>					
ELECTRIC/WATER & SEWER	\$1,000	\$250	\$312	(\$62)	\$74
INTERNET & TELEPHONE	\$1,800	\$450	\$433	\$17	\$405
<u>CONTRACTS:</u>					
AQUATIC WEED CONTROL	\$35,000	\$8,750	\$6,728	\$2,022	\$16,231
MOWING	\$85,000	\$21,250	\$16,992	\$4,258	\$16,992
WATER QUALITY MONITORING	\$20,214	\$5,054	\$3,291	\$1,763	\$3,291
JANITORIAL	\$2,000	\$500	\$262	\$238	\$393
<u>REPAIRS & MAINTENANCE:</u>					
CANAL & RETENTION POND MAINTENANCE	\$95,380	\$23,845	\$3,991	\$19,854	\$4,000
OFFICE	\$750	\$188	\$45	\$143	\$45
SECURITY GATES & SIGNS	\$750	\$188	\$0	\$188	\$0
<u>OTHER:</u>					
NPDES INSPECTION & FEES	\$6,000	\$1,500	\$1,875	(\$375)	\$1,875
OPERATING SUPPLIES	\$500	\$125	\$0	\$125	\$0
CONTINGENCY	\$500	\$125	\$0	\$125	\$0
TOTAL FIELD OPERATIONS	\$248,894	\$62,224	\$33,929	\$28,294	\$43,306
<u>OTHER USES</u>					
TRANSFER OUT - CAPITAL RESERVE (CY)	\$129,820	\$0	\$0	\$0	\$0
TRANSFER OUT - CAPITAL RESERVE (PY)	\$326,502	\$326,502	\$306,336	\$20,166	\$0
TOTAL OTHER USES	\$456,322	\$326,502	\$306,336	\$20,166	\$0
TOTAL EXPENDITURES	\$879,804	\$448,104	\$386,843	\$61,260	\$92,695
EXCESS REVENUES (EXPENDITURES)	(\$326,502)		(\$79,831)		\$262,555
FUND BALANCE - Beginning	\$326,502		\$616,749		\$387,452
FUND BALANCE - Ending	\$0		\$536,918		\$650,007

VALENCIA

WATER CONTROL DISTRICT

CAPITAL RESERVE FUND

Statement of Revenues & Expenditures

For The Period Ending December 31, 2019

	ADOPTED BUDGET	PRORATED BUDGET THRU 12/31/19	ACTUAL THRU 12/31/19	VARIANCE	ACTUALS THRU 12/31/18
<u>REVENUES:</u>					
TRANSFER IN (CURRENT YEAR)	\$129,820	\$0	\$0	\$0	\$0
TRANSFER IN (PRIOR YEAR)	\$326,502	\$326,502	\$306,336	(\$20,166)	\$0
INTEREST	\$2,500	\$625	\$1,007	\$382	\$0
TOTAL REVENUES	\$458,822	\$327,127	\$307,343	(\$19,784)	\$0
<u>EXPENDITURES:</u>					
<u>EXPENDITURES</u>					
CAPITAL IMPROVEMENTS	\$90,000	\$22,500	\$0	\$22,500	\$0
TOTAL EXPENDITURES	\$90,000	\$22,500	\$0	\$22,500	\$0
EXCESS REVENUES (EXPENDITURES)	\$368,822		\$307,343		\$0
FUND BALANCE - Beginning	\$50,000		\$0		\$0
FUND BALANCE - Ending	\$418,822		\$307,343		\$0

VALENCIA
Water Control District

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
REVENUES:													
ASSESSMENTS - TAX ROLL	\$0	\$47,441	\$259,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$306,741
INTEREST	\$96	\$86	\$69	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$271
TOTAL REVENUES	\$96	\$47,441	\$259,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$307,012
EXPENDITURES:													
ADMINISTRATIVE:													
SUPERVISORS FEES	\$200	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400
ENGINEERING	\$2,100	\$2,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,200
ATTORNEY	\$1,000	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000
ANNUAL AUDIT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ASSESSMENT ROLL CERTIFICATION	\$2,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500
MANAGEMENT FEES	\$4,067	\$4,067	\$4,067	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,200
WEBSITE ADMINISTRATION	\$50	\$50	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150
INSURANCE	\$11,276	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,276
REPORT PREPARATION - NPDES	\$0	\$2,293	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,293
OFFICE LEASE	\$1,082	\$1,082	\$1,082	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,245
FREIGHT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PRINTING & BINDING	\$0	\$44	\$31	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$74
POSTAGE	\$0	\$28	\$4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$31
TRAVEL PER DIEM	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LEGAL ADVERTISING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BANK FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER CURRENT CHARGES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OFFICE SUPPLIES	\$0	\$21	\$20	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$41
ELECTION FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MEETING RENTAL FEE	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50
PROPERTY APPRAISER FEE	\$5,393	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,393
DUES, LICENSES & SUBSCRIPTIONS	\$1,675	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,675
TOTAL ADMINISTRATIVE	\$29,392	\$10,933	\$6,253	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$46,578

VALENCIA
Water Control District

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
FIELD OPERATIONS:													
UTILITIES:													
ELECTRIC/WATER & SEWER	\$146	\$68	\$99	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$312
INTERNET & TELEPHONE	\$141	\$151	\$141	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$433
CONTRACTS:													
AQUATIC WEED CONTROL	\$2,219	\$2,254	\$2,254	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,728
MOWING	\$13,196	\$3,796	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,992
WATER QUALITY MONITORING	\$1,646	\$1,646	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,291
JANITORIAL	\$131	\$131	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$262
REPAIRS & MAINTENANCE:													
CANAL & RETENTION POND MAINTENANCE	\$2,991	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,991
OFFICE	\$0	\$45	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45
SECURITY GATES & SIGNS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER:													
INPDES INSPECTION & FEES	\$0	\$0	\$1,875	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,875
OPERATING SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL FIELD OPERATIONS	\$20,469	\$9,090	\$4,370	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$33,929

OTHER USES:

TRANSFER OUT - CAPITAL RESERVE (CY)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TRANSFER OUT - CAPITAL RESERVE (FY)	\$306,336	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$306,336
TOTAL OTHER USES	\$306,336	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$306,336
TOTAL EXPENDITURES	\$326,805	\$20,023	\$10,623	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$386,843
EXCESS REVENUES (EXPENDITURES)	(\$356,197)	\$27,418	\$248,678	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$79,831)

SECTION IV

SECTION A

*This item will be provided under
separate cover*

SECTION VI

SECTION A



Enviro Tree Service LLC

3202 Phils Lane
Apopka FL 32712
www.envirotreeservice.com

Proposal #972

Created: 12/20/2019
From: Dave Scharr

Proposal For

Location

Governmental Management Services

Governmental Managment Services
135 W Central Blvd.
Ste. 320
Orlando, FL 32801

main: 407-398-2890
gflint@gmscfl.com

Valencia Water Control District

Terms
Net 15

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Complete Removal of Brazilian pepper from canal to fenceline on west bank of C-11 canal.	3	\$ 2,100.00	\$ 6,300.00
Time and Materials to treat up to fifteen (15) stumps with Triclopyr 4 Ester herbicide	1	\$ 250.00	\$ 250.00
Miscellaneous Pruning of brush and limbs up to fifteen (15) feet high and to fenceline or cable boxes of adjacent residences on south side of C-10 canal from Orangewood Blvd to end of canal	2	\$ 2,100.00	\$ 4,200.00
Miscellaneous Pruning of brush and limbs up to fifteen (15) feet high and to fenceline or cable boxes of adjacent residences on south side of C-10 canal from the western end of canal to Orangewood Blvd.	6	\$ 2,100.00	\$ 12,600.00
Complete Removal of identified pine tree on corner of power line easement and surface grind	1	\$ 450.00	\$ 450.00

Client Notes

Area 1. Trees removed to fenceline, debris chipped and placed on flat part of canal (approved by Ed Harris, Regional Manager of FWC Invasive Plant management while working in WMD), large debris removed

Area 2. Trees and brush to be chipped and left onsite on flat portion of canal, large debris removed, large trees left in place and only pruned.

Area 3. Trees and brush to be chipped and left onsite on flat portion of canal, large debris removed, large trees left in place and only pruned. One lot on north side of canal will be trimmed back for foot traffic only.



Enviro Tree Service LLC

3202 Phils Lane
Apopka FL 32712
www.envirotreeservice.com

Proposal #972

Created: 12/20/2019

From: Dave Scharr

All work will be completed in accordance with these plans unless subsequent changes are agreed upon in writing. Balances not paid by the due date are subject to late fees.

Signature

SUBTOTAL	\$ 23,800.00
SALES TAX	\$ 0.00
TOTAL	\$ 23,800.00

x

Date:

Please sign here to accept the terms and conditions

Assigned To

Dave Scharr
Office: 407-574-6140
Mobile: 407-310-5040
dscharr@envirotreeservice.com



Terms and Conditions

1. License and Permits: Contractor shall maintain required insurance if required by state or local law and will comply with all other license and permit requirements required by the city, state and federal governments, as well as all other requirements of the law.
2. Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, etc. required by law or Client/Owner's contract agreement as specified in signed contract prior to and through duration of work.
3. Client/Owner and the Contractor bind themselves, their partners, successors, & assignees to the other party with respect to all covenants of Contract. If property or business is sold or there is a change in ownership during contract period, Client/Owner must first obtain the written consent of Contractor for the assignment of any interest in contract agreement to be effective.
4. Client/Owner shall provide all utilities to perform work at Job Site. Client/Owner shall furnish access to all parts of the job site where Contractor is to perform work as required by the Contract or other job-related functions in compliance with the contract during normal working hours or hours required by the contract or other reasonable periods of time. Contractor will commence work as reasonably practical after the owner makes the site available to perform work.
5. Any additional services not specified in the signed written contract that involves additional costs will be executed only upon signed written work order and additional fees will be assessed over and above the estimate.
6. Contractor shall recognize and perform in accordance with only written terms, contract specifications, and drawings contained or referred to herein. All materials shall conform to contract specifications.
7. Contractor reserves the right to hire qualified subcontractors in accordance to the contract specifications.
8. Contractor shall designate a qualified representative with experience in tree management to oversee work. Work force shall dress in proper work attire at all times. All employees shall be competent and qualified and legally authorized to work in the U.S.
9. If the jobsite conditions materially change from the time of approval of this proposal to the commencement of work causing the job costs to adversely change, this proposal is null and void. Scheduling of work is dependent on weather conditions and workloads. Safety of workforce will always take precedence.
10. The Contractor shall recognize and perform in accordance with only written terms, specifications, and drawings containing or referred to herein. All Materials shall conform to bid specifications.
11. Crown thinning in excess of twenty-five percent, or any requests not in accordance with ISA standards will require a signed waiver of liability.
12. Contractor shall indemnify the Client/Owner and its agents and employees from liabilities which may be caused due to the Contractor's work. It is understood and agreed that the Contractor shall not be liable for any damages that are the result of the sole negligence or willful misconduct of the Client/Owner or an indemnified party. Contractor shall not be liable for any damage that occurs from acts of God. Acts of God are defined as those caused by acts of nature such as hail, fire, flood, hurricane, windstorm, etc. Under these instances, Contractor shall have the right to renegotiate the terms and prices of this proposal within sixty (60) days. Any illegal trespass claims and/or damages resulting from work requested that is not on property owned by Client/Owner or not under Client/Owner management and authorization shall be the sole responsibility of Client/Owner.
13. Notice of Cancellation of work must be received in writing to a Principle/Management of Enviro Tree Service before the crew is dispatched to their location or Client/Owner will be liable for a minimum travel/hourly wage charge of \$150.00.
14. Client/Owner shall make payment to Contractor within fifteen (15) days of receipt of invoice. Failure to make payment per terms may result in a Mechanic's Lien.
15. All work, including emergency work, overtime and weekend work performed outside of the normal working hours (Mon-Fri 6:30 a.m.- 5:00 p.m.) shall be billed at overtime rates. Power equipment will commence at 7:00 a.m., unless otherwise specified in the contract agreement. Additional charges will apply if crews are unable to use power equipment by 9:00 a.m.
16. Trees removed will be cut as close to the ground as possible based the conditions next to the bottom of the tree trunk. Additional charges will be assessed for unseen hazards such as, but not limited to concrete or brick filled trunks, metal rods, etc. If requested, mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Client/Owner. Client/Owner shall be responsible for contacting Underground Service Alert to locate underground utility and cable lines prior to commencement of work. Enviro Tree Service is not responsible for damage to underground utilities such as, but not limited to, cables, wires, pipes, and irrigation systems. Enviro Tree Service will repair damaged irrigation lines at the Client/Owner's expense.
17. Disclaimer: Contract is based on the information given at the time of contract and priced based upon information gathered during the proposal process using ordinary means and information given, at or about the time the proposal was prepared. The price quoted in the proposal for work performed is the result of that information and therefore Enviro Tree Service will not be liable for any additional costs or damages for additional work not described on the contract or proposal and terms and conditions, that were not ascertainable at the time proposal or contract. The work performed by Enviro Tree Service is intended to preserve the tree's integrity and any property of the corresponding work and enhance the overall value of the property but is not a guarantee. Enviro Tree Service cannot be held liable for unknown or otherwise hidden defects of any trees on or near work being performed, which may fail in the future. The work performed cannot guarantee exact results.

Initial

Client/Owner	Enviro Tree Service	407-574-6140
Signature	Title	Signature
		Title

Printed Name	Date	Printed Name	Date

Sthern Environmental Inc.

19401 Meredith Pkwy
 Orlando, FL 32833
 dbrown76@cfl.rr.com

Estimate

Estimate #	117		
Date	9/16/2019	Valid Through	9/16/2019

Attention:
Valencia Water Control 10365 Orangewood Blvd Orlando, FL 32821

Description	Qty	Rate	Total
<p>Estimate to do tree work for Valencia Water Control District along the C-10 canal. Starting at Orangewood Blvd to the end of the canal at the spill way at the S-901. Work is to allow maintenance and access to the canal. Approx 1766 L.F. of canal.</p> <p>This area is a mixture of large and small hard woods and very dense foliage..</p> <p>Work to include the following</p> <ul style="list-style-type: none"> - Trees to be removed back to home owners fence line or edge of cable boxes which ever is determined to be the edge of property. -Trees to be cut approx. 15 foot high to allow tractors and large equipment ease of access. - All small tree debris to be chipped and placed on flat part of canal banks. - All large tree debris to be removed from property - No tree work will take place on any property owners property - All trees to be cut flush or ground level with the surrounding ground level. - There are 2 large oak trees that are half on VWCD and property owners property that shall not be removed. Only the branches and debris over hanging VWCD property shall be removed. - There is one lot on the north side of the canal that shall trimmed back. This will not allow vehicle access only foot traffic. This lot is near the spill way at the S901 			
Hourly Labor- 4 men 2 days	80	56.00	4,480.00
Small Skidsteer time	2	600.00	1,200.00
Equipment and materials	2	297.00	594.00
Chipper	2	363.00	726.00
Dump Fees	1	231.00	231.00

Signature to proceed _____

A signature to proceed is a legally binding contract of this agreement as stated above and shall not include any additional work without a signed written agreement. No work shall begin without a signature to proceed. Please sign, print, and date.

Total

Sthern Environmental Inc.

19401 Meredith Pkwy
 Orlando, FL 32833
 dbrown76@cfl.rr.com

Estimate

Estimate #	118		
Date	9/16/2019	Valid Through	9/16/2019

Attention:
Valencia Water Control 10365 Orangewood Blvd Orlando, FL 32821

Description	Qty	Rate	Total
<p>Estimate to do tree work along the C-11 canal for Valencia Water Control District. This work is to be done along the west bank at the Cube Smart located at 10425 S John Young Pkwy, Orlando, FL 32837 . Work is to allow maintenance and access to the canal. Approx. 613 L.F. of canal</p> <p>This area is a mixture of very dense Brazilian pepper trees. Area is continuously wet and most work will be done by hand.</p> <p>Work to include the following</p> <ul style="list-style-type: none"> - Trees to be removed back to the fence line hidden by the trees -Trees to be cut completely back as far as possible to facilitate egress - All small tree debris to be chipped and placed on flat part of canal banks. - All large tree debris to be removed from property - No tree work will take place on any property owners property other than VWCD property - All trees to be cut flush or ground level with the surrounding ground level. - There are 2 other trees to be removed. One at the north canal entrance and one across the bridge at the corner of the fence line. 			
Hourly Labor- 4 men 2 days	80	56.00	4,480.00
Small Skidsteer time	1	600.00	600.00
Equipment and materials	2	297.00	594.00
Chipper	2	363.00	726.00
Dump Fees	1	231.00	231.00
Fuel	2	132.00	264.00

Signature to proceed _____

<p>A signature to proceed is a legally binding contract of this agreement as stated above and shall not include any additional work without a signed written agreement. No work shall begin without a signature to proceed. Please sign, print, and date.</p>	<p>Total \$6,895.00</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------

SECTION B

Customer Call Log - Valencia Water Control District								
Date	Name	Subdivision	Address	Phone	Issue	Pond/Canal Name	Resolution	Date Resolved
11/13/19	Joe McCarty	Waterview	4858 Watervista Drive	407-248-2510	Dead deer on pond bank behind home. Feels District should remove carcass.	Area No. 2 Pond	Stacie V. advised the District has no resources to remove animal carcasses and resident suggested paying a service to do so. Passed message along to District Director.	11/13/19
11/27/19	Aia Wojciechowski	N/A	4375 Central Florida Park	561-670-5200	Leakage in front of Racetrac gas station on Central Florida Parkway	N/A	No District owned property in the area to contribute to leakage. Issue should be reported to Orange County Public Works. Stacie V. provided caller with phone number.	1/8/20