


*Valencia Water  
Control District*

*Agenda*

*March 12, 2019*

**VALENCIA WATER CONTROL DISTRICT  
NOTICE OF MEETING  
OF  
BOARD OF SUPERVISORS  
AND  
BUDGET REVIEW COMMITTEE**

Please be advised that the Meetings of the Board of Supervisors and Budget Review Committee of Valencia Water Control District will be held on Tuesday, March 12, 2019, at 1:00 P.M. in the **Lake Ridge Village Clubhouse, 10630 Larissa Street (Directions listed below)**. Attached is an Agenda for the meetings.

  
George S. Flint, District Director

**DIRECTIONS TO MEETING:**

From Orlando go West on I-4 to the Beach Line Expressway (528); go east past International Drive to Orangewood Blvd.; Go South on Orangewood Blvd., through 4-way stop at Gateway, turn left on Larissa Street. Proceed to Lake Ridge Village Clubhouse on right.

**DISTRIBUTION**

James A. Gerard; William Ingle; Ed Neal; Debra Donton; David E. Mahler; Stephen F. Broome; Green Briar Village Clubhouse; Lake Ridge Village Clubhouse; Lime Tree Village Clubhouse; Montpelier Village Clubhouse; Parkview Pointe Village Clubhouse; Somerset Village Clubhouse; Deer Creek Village Clubhouse; Wingate Club; Lyle Spector, WHOA; and Tom Johnson, Orangewood HOA; Roy Miller, Waterview HOA; Ken LaFrance, Windsor Walk.

*“Persons are advised that if they decide to appeal any decisions made at these meetings/hearings, they will need a record of the proceedings and for such purpose they may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based, per section 298.0105, Florida Statutes.”*

*“In accordance with the Americans with Disabilities Act, persons with disabilities needing a special accommodation should contact Valencia Water Control District at (407) 355-5741, not later than four (4) days prior to the meeting.”*

**Board of Supervisors  
Meeting**

# AGENDA

# AGENDA

March 12, 2019

VALENCIA WATER CONTROL DISTRICT  
BOARD OF SUPERVISORS MEETING  
1 P.M.  
LAKE RIDGE VILLAGE CLUBHOUSE  
10630 LARISSA STREET  
WILLIAMSBURG, ORLANDO, FLORIDA 32821

## Item

1. Call Meeting to Order
2. Approval of February 12, 2018 Minutes
3. General Fund Financial Reports
4. Engineer's Report
5. Attorney's Report
6. Director's Report
  - A. Consideration of Proposal from Aquatic Management Strategies, Inc. to Install Grass Carp in Various Ponds
  - B. Customer Call Log
7. Other Business
8. Adjournment

## SECTION II

**MINUTES OF THE MONTHLY MEETING  
OF THE BOARD OF SUPERVISORS  
OF VALENCIA WATER CONTROL DISTRICT**

**February 12, 2019**

The monthly meeting of the Board of Supervisors of **VALENCIA WATER CONTROL DISTRICT** was held at 1:00 P.M. on Tuesday, February 12, 2019, in the Lake Ridge Village Clubhouse, Williamsburg Subdivision in Orlando, Florida. Present were Supervisors James Gerard, William Ingle, Ed Neal and Debra Donton. Also in attendance were the following: Stephen F. Broome, District Attorney; George S. Flint, District Director; David Mahler, District Engineer; Stacie Vanderbilt, District Administrative Assistant; Teresa Viscarra, District Accounts Payable; Brian Andrelczyk, Sea World and Roy Miller, Waterview Resident.

**ITEM #1** **Call Meeting to Order**

Mr. Flint called the meeting to order at 1:00 PM.

**ITEM #2** **Appointment of Individual to Fulfill the  
Board Vacancy with a Term Ending June  
2021**

Mr. Flint stated that representatives of Sea World advised they would like to appoint Mr. Andrelczyk to the vacant seat.

Mr. Broome stated that the property deed was still in the process of being transferred to Mr. Andrelczyk so he could be appointed now but not sworn in until the deed was recorded.

On MOTION by Mr. Gerard seconded and carried, with all in favor Mr. Brian Andrelczyk was appointed to fulfill the Board vacancy and would be sworn in when the property deed being recorded.
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**ITEM #3** **Approval of December 11, 2018 Minutes**

Mr. Flint stated the next item was the minutes from the December 11, 2018 monthly meeting. He asked if there were any corrections, deletions or additions. There being none,

On MOTION by Mr. Ingle seconded and carried, with all in favor the minutes of the December 11, 2018 Monthly Meeting of the Board of Supervisors were approved.
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**ITEM #4**

**General Fund Financial Reports**

Mr. Flint stated the unaudited financials as of January 31, 2019 were included in the agenda package.

Mr. Gerard asked who does the website creation and maintenance.

Mr. Flint advised it is part of the GMS-CF contract. He mentioned that in the near future they would have to bring the website into compliance due to ADA regulations.

Mr. Ingle asked if the 'Budget' column in the financials represents the amount spent to-date of the particular line item. He specifically referenced the canal line item.

Ms. Viscarra stated yes.

Mr. Mahler stated that the replacement of an outfall structure was placed under that line item.

The District's financial reports for the period ending 1/31/19 were accepted as distributed.

**ITEM #5**

**Engineer's Report**

**A. Status of Permit #0504 – Grande Pines Phase 1 – Parcel 11D**

Mr. Mahler stated that this permit was for a parcel in the Grande Pines Development. He stated he review the plans they submitted and gave them a list of comments, but they have yet to respond so this would be brought back when he is signed off.

**B. Status of Permit #0505 – Big Sand Lake Outfall**

Mr. Mahler stated that Orange County has decided to re-construct the Sand Lake outfall, abandoning the pipe that the District contributed costs install. He stated that Osceola County was also brought in due to the Shingle Creek impact. He stated he met with Osceola County representatives to go over the District's concerns as the amount of flow that comes in cannot be more than 62 CFS. He stated the plan is to put in a control structure that will help prevent the flooding of the docks of the homes along Big Sand Lake. He stated he also informed Orange County that the pipe that was originally installed could not stay in the ground. He advised that the original easement the District entered into for the pipe was still in effect, but that the District would only be approving the work under the condition they remove the District from the easement.

*Ms. Donton joined the meeting at this time.*



On MOTION by Mr. Gerard, seconded and carried, with all in favor permit #0505 was approved subject to the specific conditions of the District being met.

• **Hubbard Construction Letter**

Mr. Mahler stated that there were some washout issues the construction done by Hubbard on the 528 was causing the District, so he and George Flint reached out to Orange County and the Department of Environmental Protection (DEP) to review the District’s claims. He stated that Hubbard has since admitted to causing some of the issues and have agreed to clean out the sediment & re-sod the affected areas. He stated that Hubbard was fined, and that the District would confirm the work is properly done before signing off. Short discussion ensued.

**ITEM #6 Attorney’s Report**

There being none, next item followed.

**ITEM #7 Director’s Report**

**A. Discussion of Setting Budget Review Committee**

Mr. Flint stated that this needed to be set in order to be noticed in the newspaper.

On MOTION by Mr. Ingle seconded and carried, with all in favor the Budget Review Committee was set for Tuesday, March 12, 2019 at the Lakeridge Village Clubhouse following the 1:00 Monthly Meeting.

**B. Discussion of Capital Improvement Plan**

Mr. Flint stated this item would be deferred to be discussed with the proposed budget next month.

**ITEM #8 Other Business**

There being none,

**ITEM #9 Adjournment**

On MOTION by Mr. Gerard, seconded and carried with all in favor the meeting was adjourned at 1:33 p.m.

February 12, 2019

Valencia Water Control District

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Stephen F. Broome, Secretary

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James A. Gerard

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William Von Ingle

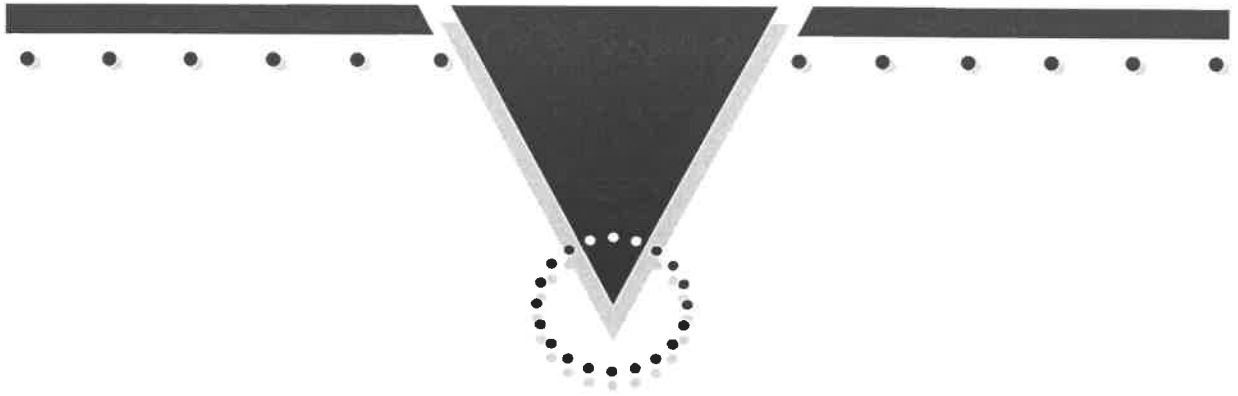
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Ed Neal

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Debra Donton

## SECTION III



**Valencia  
Water Control District**

**Unaudited Financial Reporting  
February 28, 2019**



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1	<hr/>	Balance Sheet
2	<hr/>	General Fund Income Statement
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4	<hr/>	Assessment Receipt Schedule

**VALENCIA**  
**WATER CONTROL DISTRICT**  
**BALANCE SHEET**  
**February 28, 2019**

	General Fund	Totals 2019
<b><u>ASSETS:</u></b>		
OPERATING - SUNTRUST	\$523,288	\$523,288
CAPITAL RESERVE - SUNTRUST	\$100,434	\$100,434
<b><u>INVESTMENTS</u></b>		
SBA - CAPITAL RESERVES	\$153,546	\$153,546
SBA - OPERATING RESERVES	\$51,182	\$51,182
PETTY CASH	\$100	\$100
<b><u>FIXED ASSETS</u></b>		
LAND	\$700,120	\$700,120
STRUCTURES	\$672,531	\$672,531
CANALS	\$2,888,690	\$2,888,690
PONDS	\$1,245,537	\$1,245,537
EQUIPMENT & OFFICE FURNITURE	\$12,767	\$12,767
ACCUMULATED DEPRECIATION	(\$4,750,266)	(\$4,750,266)
<b>TOTAL ASSETS</b>	<b>\$1,597,930</b>	<b>\$1,597,930</b>
<b><u>LIABILITIES:</u></b>		
ACCOUNTS PAYABLE	---	\$0
<b><u>FUND EQUITY:</u></b>		
<b>FUND BALANCES:</b>		
UNASSIGNED	\$731,773	\$731,773
NET ASSETS CAPITALIZED	\$866,157	\$866,157
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b>\$1,597,930</b>	<b>\$1,597,930</b>

# VALENCIA

## COMMUNITY DEVELOPMENT DISTRICT

### GENERAL FUND

#### Statement of Revenues & Expenditures

For The Period Ending February 28, 2019

	ADOPTED BUDGET	PRORATED BUDGET THRU 2/28/19	ACTUAL THRU 2/28/19	VARIANCE
<b>REVENUES:</b>				
ASSESSMENTS - TAX ROLL	\$553,302	\$451,173	\$451,173	\$0
INTEREST	\$0	\$0	\$2,181	\$2,181
MISCELLANEOUS INCOME	\$0	\$0	\$97	\$97
<b>TOTAL REVENUES</b>	<b>\$553,302</b>	<b>\$451,173</b>	<b>\$453,450</b>	<b>\$2,277</b>
<b>EXPENDITURES:</b>				
<b>ADMINISTRATIVE:</b>				
SUPERVISORS FEES	\$2,500	\$1,042	\$400	\$642
ENGINEERING	\$37,200	\$15,500	\$10,500	\$5,000
ATTORNEY	\$12,000	\$5,000	\$5,000	\$0
ANNUAL AUDIT	\$5,100	\$0	\$0	\$0
ASSESSMENT ROLL CERTIFICATION	\$2,500	\$2,500	\$2,500	\$0
MANAGEMENT FEES	\$48,800	\$20,333	\$20,333	(\$0)
WEBSITE ADMINISTRATION	\$600	\$250	\$250	\$0
WORKERS COMPENSATION	\$600	\$600	\$0	\$600
INSURANCE	\$12,650	\$12,650	\$11,000	\$1,650
REPORT PREPARATION - NPDES	\$25,000	\$10,417	\$4,085	\$6,332
OFFICE LEASE	\$12,980	\$5,408	\$5,408	(\$0)
FREIGHT	\$200	\$83	\$0	\$83
PRINTING & BINDING	\$500	\$208	\$53	\$155
POSTAGE	\$500	\$208	\$58	\$151
TRAVEL PER DIEM	\$200	\$83	\$0	\$83
LEGAL ADVERTISING	\$1,200	\$500	\$178	\$323
BANK FEES	\$300	\$125	\$0	\$125
OTHER CURRENT CHARGES	\$400	\$167	\$6	\$161
OFFICE SUPPLIES	\$1,000	\$417	\$452	(\$35)
ELECTION FEES	\$2,800	\$0	\$0	\$0
MEETING RENTAL FEE	\$500	\$208	\$100	\$108
PROPERTY APPRAISER FEE	\$5,408	\$5,408	\$5,388	\$20
DUES, LICENSES & SUBSCRIPTIONS	\$2,150	\$896	\$1,175	(\$279)
<b>FIELD OPERATIONS:</b>				
<b>UTILITIES:</b>				
ELECTRIC/WATER & SEWER	\$1,000	\$417	\$99	\$317
INTERNET & TELEPHONE	\$1,500	\$625	\$678	(\$53)
<b>CONTRACTS:</b>				
AQUATIC WEED CONTROL	\$35,000	\$14,583	\$20,668	(\$6,085)
MOWING	\$85,000	\$35,417	\$16,992	\$18,424
WATER QUALITY MONITORING	\$20,214	\$8,423	\$4,937	\$3,486
JANITORIAL	\$2,000	\$833	\$524	\$309
<b>REPAIRS &amp; MAINTENANCE:</b>				
CANAL & RETENTION POND MAINTENANCE	\$175,000	\$72,917	\$5,900	\$67,017
OFFICE	\$750	\$313	\$45	\$268
SECURITY GATES & SIGNS	\$750	\$313	\$0	\$313
<b>OTHER:</b>				
NPDES INSPECTION & FEES	\$6,000	\$2,500	\$1,875	\$625
OPERATING SUPPLIES	\$500	\$208	\$0	\$208
CONTINGENCY	\$500	\$208	\$0	\$208
<b>CAPITAL IMPROVEMENT:</b>				
CAPITAL RESERVES	\$50,000	\$20,833	\$0	\$20,833
<b>TOTAL EXPENDITURES</b>	<b>\$553,302</b>	<b>\$239,593</b>	<b>\$118,604</b>	<b>\$120,989</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$0</b>		<b>\$334,846</b>	
<b>FUND BALANCE - Beginning</b>	<b>\$0</b>		<b>\$396,927</b>	
<b>FUND BALANCE - Ending</b>	<b>\$0</b>		<b>\$731,773</b>	

**VALENCIA**  
Community Development District

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
<b>REVENUES:</b>													
ASSESSMENTS - TAX ROLL	\$0	\$6,596	\$347,889	\$46,892	\$50,405	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$461,173
INTEREST	\$415	\$452	\$428	\$475	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,871
MISCELLANEOUS INCOME	\$0	\$97	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$97
<b>TOTAL REVENUES</b>	\$0	\$6,596	\$347,889	\$46,892	\$50,405	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$463,450

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
<b>EXPENDITURES:</b>													
<b>ADMINISTRATIVE:</b>													
SUPERVISORS FEES	\$0	\$0	\$0	\$0	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400
ENGINEERING	\$2,100	\$2,100	\$2,100	\$1,000	\$2,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,500
ATTORNEY	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
ANNUAL AUDIT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ASSESSMENT ROLL CERTIFICATION	\$0	\$2,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500
MANAGEMENT FEES	\$4,067	\$4,067	\$4,067	\$4,067	\$4,067	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,333
WEBSITE ADMINISTRATION	\$50	\$50	\$50	\$50	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250
WORKERS COMPENSATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INSURANCE	\$11,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,000
REPORT PREPARATION - NPDES	\$1,500	\$0	\$1,310	\$585	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,085
OFFICE LEASE	\$1,082	\$1,082	\$1,082	\$1,082	\$1,082	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,408
FREIGHT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PRINTING & BINDING	\$71	\$0	\$16	\$16	\$16	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$53
POSTAGE	\$42	\$4	\$4	\$4	\$3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$58
TRAVEL PER DIEM	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LEGAL ADVERTISING	\$0	\$178	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$178
BANK FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER CURRENT CHARGES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OFFICE SUPPLIES	\$915	\$116	\$0	\$20	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$952
ELECTION FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MEETING RENTAL FEE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PROPERTY APPRAISER FEE	\$5,388	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,388
DUES, LICENSES & SUBSCRIPTIONS	\$1,175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,175

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
<b>FIELD OPERATIONS:</b>													
<b>UTILITIES:</b>													
ELECTRIC/WATER & SEWER	\$25	\$25	\$25	\$25	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$99
INTERNET & TELEPHONE	\$135	\$135	\$135	\$135	\$138	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$678
<b>CONTRACTS:</b>													
AQUATIC WEED CONTROL	\$6,413	\$7,599	\$2,219	\$2,219	\$2,218	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,668
MOWING	\$13,186	\$3,796	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,982
WATER QUALITY MONITORING	\$1,646	\$0	\$1,646	\$1,646	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,938
HAZARDOUS	\$151	\$131	\$131	\$131	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$524
<b>REPAIRS &amp; MAINTENANCE:</b>													
CANAL & RETENTION POND MAINTENANCE	\$1,000	\$1,000	\$2,000	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
OFFICE	\$0	\$45	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45
SECURITY GATES & SIGNS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>OTHER:</b>													
NPDES INSPECTION & FEES	\$0	\$0	\$1,875	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,875
OPERATING SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>CAPITAL IMPROVEMENTS:</b>													
CAPITAL RESERVE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	\$40,975	\$23,650	\$18,870	\$14,979	\$10,990	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$118,604
<b>EXCESS REVENUE (EXPENDITURES)</b>	(\$40,975)	(\$17,054)	(\$28,889)	(\$31,073)	(\$39,475)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$184,946)



**VALENCIA  
WATER CONTROL DISTRICT**

**SPECIAL ASSESSMENT RECEIPTS - FY2019**

**TAX COLLECTOR**

Gross Assessments \$ 582,328 \$ 582,328  
Net Assessments \$ 553,212 \$ 553,212

Date Received	Dist.#	Gross Assessments Received	Discounts/ Penalties	Commissions Paid	Interest Income	Net Amount Received	General Fund 100.00%	Total 100%
11/8/18	1	\$ 2,479.58	\$ 118.60	\$ 23.61	\$ -	\$ 2,337.37	\$ 2,337.37	\$ 2,337.37
11/15/18	2	\$ 4,384.16	\$ 173.15	\$ 42.11	\$ -	\$ 4,168.90	\$ 4,168.90	\$ 4,168.90
11/29/18	3	\$ 35,743.12	\$ 1,429.32	\$ 343.14	\$ -	\$ 33,970.66	\$ 33,970.66	\$ 33,970.66
12/6/18	4	\$ 98,273.95	\$ 3,928.84	\$ 943.45	\$ -	\$ 93,401.66	\$ 93,401.66	\$ 93,401.66
12/13/18	5	\$ 142,526.94	\$ 5,699.14	\$ 1,368.28	\$ 164.83	\$ 135,624.35	\$ 135,624.35	\$ 135,624.35
12/20/18	6	\$ 88,773.36	\$ 3,548.56	\$ 852.25	\$ -	\$ 84,372.55	\$ 84,372.55	\$ 84,372.55
1/10/19	7	\$ 49,339.04	\$ 1,973.30	\$ 473.66	\$ -	\$ 46,892.08	\$ 46,892.08	\$ 46,892.08
2/14/19	8	\$ 53,015.79	\$ 2,101.55	\$ 509.14	\$ -	\$ 50,405.10	\$ 50,405.10	\$ 50,405.10
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<b>Totals</b>		\$ 474,535.94	\$ 18,972.46	\$ 4,555.64	\$ 164.83	\$ 451,172.67	\$ 451,172.67	\$ 451,172.67

# SECTION VI

# SECTION A

**AQUATIC MANAGEMENT STRATEGIES, INC.**

2909 Old Winter Garden Road

Orlando, FL 32805

(407)207-5959

www.CleanFloridaPonds.com



ADDRESS
Valencia Water Control District
9145 Narcoossee Rd.
Suite A206
Orlando, FL 32827

ESTIMATE #	DATE	EXPIRATION DATE
1280	12/19/2018	02/01/2019

Please detach top portion and return with your payment.

ACTIVITY	AMOUNT
AMS will supply the materials, labor and equipment necessary to design, fabricate and install triploid grass carp barriers at the following Valencia Water Control District stormwater control structures. All barriers will meet or exceed FWC specifications. Estimated time to complete work is 4 weeks.	0.00
AREA 1	1,233.77
AREA 2	698.12
WINDSOR WALK	585.61
BRIARWOOD	527.97
PARKVIEW NORTH	641.49
PARKVIEW POINTE	1,048.12
DEER CREEK 2	975.00
DEER CREEK 3	898.79
DEER CREEK 4	794.43
DEER CREEK 6	1,067.19
SOMMERSET 1	810.57
SOMMERSET 2	970.90

NOTE: This estimate requires a minimum 50% retainer of the amount stated herein to be paid upon authorization of this estimate.

TOTAL

**\$10,251.96**

Accepted By

Accepted Date

# SECTION B

Customer Call Log - Valencia Water Control District						
Date	Name	Subdivision	Address	Phone	Issue	Pond/Canal Name
2/7/19	Roy Miller	Waterview			Inquired why mowing hadn't been done in a while of pond banks	Various
2/12/19	Chris Smith	Deer Creek	5513 Donnelly Circle	407-473-3114	Reported that pond had layer of moss on the top and smelled bad	Pond 6
2/14/19	Dorothy Mattia-Wade	Greenbriar	4704 Glenview Lane	908-764-6919	Reported trash along the wall above the canal. Requested it be removed.	C-10 Canal
2/28/19	Dorothy Mattia-Wade	Greenbriar	4704 Glenview Lane	908-764-6919	Asked why canal was being drained again within a few weeks because it smells bad. Thanked for picking up trash reported earlier.	C-10 Canal
3/5/19	Francine Valvano	Lakeridge	4725 Larchmont Court	407-317-4500	Asked when mowing would be done for pond in Lakeridge.	Area 1
3/5/19	Roy Miller	Waterview		407-363-7986	Advised that Waterview HOA was interested in installign a fence to block access to homes from Crangewood Blvd. after a break-in but that the fence would be on District property and wanted to know if that was allowed.	C-1 Canal

Date Resolved	Resolution
2/7/19	Stacie V. advised that the mowing is done between the months of May and November per the contract. In special cases, the mowing started earlier in late April due to large growth.
2/15/19	Stacie V. advised to report to George Flint to have aquatic vendor review and administer treatment if needed. Aquatic vendor reviewed pond on 2/15 and noted rain had dispersed most of the film leaving a small amount in the corner and would get treatment administered by 2/18/19.
2/15/19	Stacie V. reported to George Flint. Mr. Flint asked Mr. Brown to review the area and remove items. Mr. Brown completed pick-up on 2/15/19. Ms. Wade was advised via phone call.
2/28/19	Mr. Flint advised that due to Hubbard Construction needing to fix the area that they were required to, the canal had to be drained again and would remain drained until VWCD reviews work and signs off on repairs. Ms. Wade was advised via phone call.
3/5/19	Stacie V. left message advising that mowing would commence in May and continue through November per the contract.
3/5/19	Mr. Flint advised that he and Dan Brown would meet with Mr. Miller after the VWCD March meeting to review the area.

# Budget Review Committee Meeting

# AGENDA



# AGENDA

March 12, 2019

## VALENCIA WATER CONTROL DISTRICT BUDGET REVIEW COMMITTEE MEETING

FOLLOWING 1 P.M. BOARD OF SUPERVISORS MEETING  
LAKE RIDGE VILLAGE CLUBHOUSE

### Item

1. Call Budget Review Committee Meeting to order.
2. Acknowledge Notice of Meeting Proof of Publication
3. Review Proposed Fiscal Year 2019-2020 Budget
4. Adjourn Budget Review Committee Meeting

## SECTION II

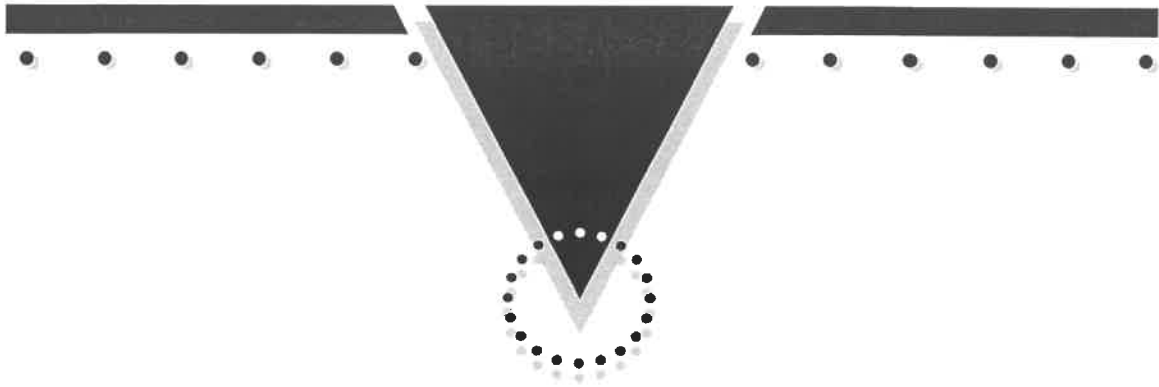
**Orlando Sentinel**

March 4, 2019

## Miscellaneous Notices

IN THE CIRCUIT COURT NINTH JUDICIAL CIRCUIT, IN AND FOR ORANGE COUNTY, FLORIDA CASE NO. 70-125 IN RE: VALENCIA WATER CONTROL DISTRICT TO ALL OWNERS OF LAND WITHIN VALENCIA WATER CONTROL DISTRICT YOU ARE HEREBY NOTIFIED that, pursuant to Section 189.417, Florida Statutes, a Budget Review Committee Meeting has been scheduled for March 12, 2019 following the regular 1:00 pm monthly meeting to be held at the Lake Ridge Village Clubhouse, 10630 Larissa Street, Orlando, FL 32821. The purpose of the meeting is to review financial information in order to establish the 2019-20 fiscal year budget. Persons are advised that if they decide to appeal any decisions made at these meetings/hearings, they will need a record of the proceedings and for such purpose they may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based, per section 298.0105, Florida Statutes. In accordance with the Americans with Disabilities Act, persons with disabilities needing a special accommodation should contact Valencia Water Control District at (407) 841-5524 x 101, not later than seven (7) days prior to the meeting. Dated: February 28, 2019 Tiffany Moore Russell, Clerk of the Circuit Court TO BE PUBLISHED: March 4, 2019 OS 6168141 03/04/2019

## SECTION III



# Valencia Water Control District

Proposed Budget  
FY2020



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 General Fund

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 Capital Reserve Fund

**Valencia**  
**Water Control District**  
**Proposed Budget FY2020**  
**General Fund**

Description	Adopted Budget FY2019	Actual thru 2/28/19	Projected Next 7 Months	Total Projected 09/30/19	Proposed Budget FY2020
<b>Revenues</b>					
Special Assessments - Tax Roll	\$553,302	\$451,173	\$102,129	\$553,302	\$553,302
Interest	\$0	\$2,181	\$2,819	\$5,000	\$0
Miscellaneous Revenue	\$0	\$97	\$0	\$97	\$0
<b>Total Revenues</b>	<b>\$553,302</b>	<b>\$453,450</b>	<b>\$104,948</b>	<b>\$558,398</b>	<b>\$553,302</b>

<b>Expenditures</b>					
<i>Administrative</i>					
Supervisor Fees	\$2,500	\$400	\$1,500	\$1,900	\$2,500
Engineering Fees	\$37,200	\$10,500	\$19,500	\$30,000	\$37,200
Attorney Fees	\$12,000	\$5,000	\$7,000	\$12,000	\$12,000
Annual Audit	\$5,100	\$0	\$5,100	\$5,100	\$5,200
Assessment Roll Certification	\$2,500	\$2,500	\$0	\$2,500	\$2,500
Management Fees	\$48,800	\$20,333	\$28,467	\$48,800	\$48,800
Website Administration	\$600	\$250	\$2,850	\$3,100	\$600
Workers Compensation	\$600	\$0	\$0	\$0	\$0
Insurance	\$12,650	\$11,000	\$0	\$11,000	\$12,650
Report Preparation - NPDES	\$25,000	\$4,085	\$8,415	\$12,500	\$25,000
Office Lease	\$12,980	\$5,408	\$7,572	\$12,980	\$12,980
Freight	\$200	\$0	\$125	\$125	\$200
Printing & Binding	\$500	\$53	\$297	\$350	\$500
Postage	\$500	\$58	\$242	\$300	\$500
Travel Per Diem	\$200	\$0	\$100	\$100	\$200
Legal Advertising	\$1,200	\$178	\$822	\$1,000	\$1,200
Bank Fees	\$300	\$0	\$25	\$25	\$300
Other Current Charges	\$400	\$6	\$194	\$200	\$400
Office Supplies	\$1,000	\$452	\$348	\$800	\$1,000
Election Fees	\$2,800	\$0	\$2,800	\$2,800	\$2,800
Meeting Rental Fee	\$500	\$100	\$300	\$400	\$500
Property Appraiser Fee	\$5,408	\$5,388	\$0	\$5,388	\$5,408
Dues, Licenses, Subscriptions	\$2,150	\$1,175	\$0	\$1,175	\$2,150
<b>Administrative Expenses</b>	<b>\$175,088</b>	<b>\$66,886</b>	<b>\$85,656</b>	<b>\$152,542</b>	<b>\$174,588</b>

**Valencia**  
**Water Control District**  
**Proposed Budget FY2020**  
**General Fund**

Description	Adopted Budget FY2019	Actual thru 2/28/19	Projected Next 7 Months	Total Projected 09/30/19	Proposed Budget FY2020
<u>Operation and Maintenance</u>					
Utilities:					
Electric & Water & Sewer	\$1,000	\$99	\$385	\$484	\$1,000
Internet & Telephone	\$1,500	\$678	\$938	\$1,616	\$1,620
Contracts:					
Aquatic Weed Control	\$35,000	\$20,668	\$15,531	\$36,200	\$35,000
Mowing	\$85,000	\$16,992	\$65,980	\$82,972	\$85,000
Water Quality Monitoring	\$20,214	\$4,937	\$13,164	\$18,101	\$20,214
Janitorial	\$2,000	\$524	\$1,048	\$1,572	\$2,000
Repairs & Maintenance:					
Canal & Retention Pond Maintenance	\$175,000	\$5,900	\$169,100	\$175,000	\$95,380
Office	\$750	\$45	\$135	\$180	\$750
Security Gates & Signs	\$750	\$0	\$350	\$350	\$750
NPDES Inspection & Fees	\$6,000	\$1,875	\$3,250	\$5,125	\$6,000
Operating Supplies	\$500	\$0	\$250	\$250	\$500
Contingency	\$500	\$0	\$250	\$250	\$500
<b>Operation and Maintenance Expenses</b>	<b>\$328,214</b>	<b>\$51,718</b>	<b>\$270,381</b>	<b>\$322,100</b>	<b>\$248,714</b>
<u>Capital Improvements</u>					
Transfer Out - Capital Reserve (Current Year)	\$50,000	\$0	\$50,000	\$50,000	\$130,000
Transfer Out - Capital Reserve (Prior Year)	\$0	\$0	\$0	\$0	\$323,683
<b>Capital Improvement Expenses</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$453,683</b>
<b>Total Expenditures</b>	<b>\$553,302</b>	<b>\$118,604</b>	<b>\$406,038</b>	<b>\$524,642</b>	<b>\$876,985</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$0</b>	<b>\$334,846</b>	<b>(\$301,090)</b>	<b>\$33,756</b>	<b>(\$323,683)</b>
<b>Fund Balance - Beginning</b>	<b>\$0</b>	<b>\$396,927</b>	<b>\$0</b>	<b>\$396,927</b>	<b>\$323,683</b>
<b>Fund Balance - Ending</b>	<b>\$0</b>	<b>\$731,773</b>	<b>(\$301,090)</b>	<b>\$430,683</b>	<b>\$0</b>

	FY2019 Maintenance Tax	FY2020 Maintenance Tax
NET ASSESSMENT	\$553,302	\$553,302
COLLECTION COST (5%)*	\$29,121	\$29,121
GROSS ASSESSMENT	\$582,423	\$582,423
Number of Units	9467	9467
<b>TOTAL LEVY</b>	<b>\$61.52</b>	<b>\$61.52</b>

Collection percentage is total of 3% Tax Collector Discount Fee &  
2% Collection Fee



**Valencia**  
**Water Control District**  
Proposed Budget FY2020  
Capital Reserve Fund

Description	Adopted Budget FY2019	Actual thru 2/28/19	Projected Next 7 Months	Total Projected 09/30/19	Proposed Budget FY2020
<b>Revenues</b>					
Transfer in (Current Year)	\$50,000	\$0	\$50,000	\$50,000	\$130,000
Transfer in (Prior Year)	\$0	\$0	\$0	\$0	\$323,683
Interest Income	\$0	\$0	\$0	\$0	\$2,500
<b>Total Revenues</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$456,183</b>
<b>Expenditures</b>					
Capital Improvements	\$0	\$0	\$0	\$0	\$90,000
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$90,000</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$366,183</b>
<b>Fund Balance - Beginning</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>
<b>Fund Balance - Ending</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$416,183</b>

<b>Capital Improvement Projects</b>	
<b>Fiscal Year 2020</b>	
<b>Description</b>	<b>Estimated Cost</b>
C-1 Canal Weir Replacement	\$10,803.10
C-11 Canal Restoration	\$17,848.00
C-11 Canal Dredging - S-1101	\$13,817.25
C-11 Canal Raise Bank Elevation	\$44,294.55
<b>Total</b>	<b>\$86,762.90</b>

<b>Capital Improvement Projects</b>	
<b>Fiscal Year 2021</b>	
<b>Description</b>	<b>Estimated Cost</b>
C-4 Canal Grading	\$39,859.00
C-4 & C-5 Canal Regrading	\$8,802.10
C-10 Canal Behind Office	\$10,729.50
C-10 Canal Overflow Weir	\$32,648.50
C-10 Canal Orangewood Tree Cleaning	\$36,547.00
<b>Total</b>	<b>\$128,586.10</b>

<b>Capital Improvement Projects</b>	
<b>Fiscal Year 2022</b>	
<b>Description</b>	<b>Estimated Cost</b>
C-1 Canal Grading	\$37,927.00
C-3 Canal Stabilization	\$5,727.00
C-5 Canal, S-501 Stabilization	\$5,244.00
C-12 Canal Miter End Replacement	\$3,001.50
<b>Total</b>	<b>\$51,899.50</b>

<b>Capital Improvement Projects</b>	
<b>Fiscal Year 2023</b>	
<b>Description</b>	<b>Estimated Cost</b>
C-11 Canal Pepper Tree Clearing	\$20,941.50
C-12 Canal - Joung Young Access Road	\$10,844.50
C-12 Canal Tree Trimming	\$9,890.00
<b>Total</b>	<b>\$41,676.00</b>

<b>Capital Improvement Projects</b>	
<b>Fiscal Year 2024</b>	
<b>Description</b>	<b>Estimated Cost</b>
C-5 Canal Sea World Discharge Flum	\$11,835.80
C-12 Canal Swale Grading, Underdrain	\$43,418.25
C-12 Canal Bank Regrading	\$68,016.75
C-12 Canal Fix Structure	\$4,600.00
C-12 Deer Creek Structure	\$1,725.00
<b>Total</b>	<b>\$129,595.80</b>

<b>Capital Improvement Projects</b>	
<b>Fiscal Year (TBD)</b>	
<b>Description</b>	<b>Estimated Cost</b>
C-12 Canal Fix Pond	\$13,489.50
C-12 Canal Fix Skimmer	\$8,248.95
<b>Total</b>	<b>\$21,738.45</b>

<b>Combined Total</b>	<b>\$460,258.75</b>
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