



Valencia
Water Control District

Adopted Budget
FY 2024



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Valencia
Water Control District
Adopted Budget FY2024
General Fund

| Description | Proposed Budget FY2023 | Actual thru 5/31/23 | Projected Next 4 Months | Total Projected 09/30/23 | Adopted Budget FY2024 |
|--------------------------------|------------------------------|---------------------------|-------------------------------|--------------------------------|-----------------------------|
| Revenues | | | | | |
| Special Assessments - Tax Roll | \$553,302 | \$516,442 | \$31,569 | \$548,011 | \$552,179 |
| Interest | \$100 | \$1,486 | \$680 | \$2,166 | \$2,000 |
| Miscellaneous Revenue | \$0 | \$294 | \$0 | \$294 | \$0 |
| Total Revenues | \$553,402 | \$518,223 | \$32,249 | \$550,471 | \$554,179 |
| Expenditures | | | | | |
| <i>Administrative</i> | | | | | |
| Supervisor Fees | \$2,500 | \$1,400 | \$1,000 | \$2,400 | \$2,500 |
| Engineering Fees | \$37,200 | \$12,600 | \$16,600 | \$29,200 | \$37,200 |
| Attorney Fees | \$12,000 | \$8,000 | \$4,000 | \$12,000 | \$12,000 |
| Annual Audit | \$5,200 | \$0 | \$5,200 | \$5,200 | \$5,200 |
| Assessment Roll Certification | \$2,500 | \$2,500 | \$0 | \$2,500 | \$5,000 |
| Management Fees | \$50,264 | \$33,509 | \$16,755 | \$50,264 | \$53,280 |
| Information Technology | \$1,300 | \$867 | \$433 | \$1,300 | \$1,800 |
| Website Administration | \$800 | \$533 | \$267 | \$800 | \$1,200 |
| Insurance | \$14,710 | \$13,179 | \$0 | \$13,179 | \$14,400 |
| Report Preparation - NPDES | \$15,000 | \$3,274 | \$4,226 | \$7,500 | \$15,000 |
| Office Lease/Storage | \$12,980 | \$3,044 | \$772 | \$3,816 | \$3,000 |
| Printing & Binding | \$500 | \$312 | \$113 | \$425 | \$500 |
| Postage | \$500 | \$324 | \$187 | \$511 | \$600 |
| Travel Per Diem | \$100 | \$0 | \$0 | \$0 | \$0 |
| Legal Advertising | \$2,500 | \$167 | \$1,833 | \$2,000 | \$2,500 |
| Bank Fees | \$500 | \$362 | \$160 | \$522 | \$600 |
| Other Current Charges | \$400 | \$0 | \$133 | \$133 | \$400 |
| Office Supplies | \$350 | \$122 | \$74 | \$196 | \$350 |
| Election Fees | \$3,750 | \$0 | \$4,241 | \$4,241 | \$4,250 |
| Meeting Rental Fee | \$500 | \$300 | \$200 | \$500 | \$500 |
| Property Appraiser Fee | \$5,417 | \$0 | \$5,417 | \$5,417 | \$5,417 |
| Dues, Licenses, Subscriptions | \$2,150 | \$1,675 | \$0 | \$1,675 | \$1,675 |
| Administrative Expenses | \$171,121 | \$82,167 | \$61,611 | \$143,779 | \$167,372 |

Valencia
Water Control District
Adopted Budget FY2024
General Fund

| Description | Proposed Budget FY2023 | Actual thru 5/31/23 | Projected Next 4 Months | Total Projected 09/30/23 | Adopted Budget FY2024 |
|---|------------------------------|---------------------------|-------------------------------|--------------------------------|-----------------------------|
| <i>Operation and Maintenance</i> | | | | | |
| Utilities: | | | | | |
| Electric | \$750 | \$50 | \$0 | \$50 | \$0 |
| Water & Sewer | \$500 | \$55 | \$0 | \$55 | \$0 |
| Contracts: | | | | | |
| Aquatic Weed Control | \$40,000 | \$23,077 | \$9,288 | \$32,365 | \$40,000 |
| Mowing | \$98,289 | \$40,957 | \$74,874 | \$115,832 | \$98,289 |
| Water Quality Monitoring | \$19,746 | \$11,444 | \$6,282 | \$17,726 | \$19,746 |
| Repairs & Maintenance: | | | | | |
| Canal & Retention Pond Maintenance | \$40,000 | \$7,473 | \$12,527 | \$20,000 | \$40,000 |
| Office | \$500 | \$45 | \$0 | \$45 | \$0 |
| Security Gates & Signs | \$750 | \$0 | \$375 | \$375 | \$750 |
| NPDES Inspection & Fees | \$6,000 | \$1,875 | \$1,000 | \$2,875 | \$6,000 |
| Operating Supplies | \$500 | \$0 | \$167 | \$167 | \$500 |
| Contingency | \$2,500 | \$0 | \$833 | \$833 | \$2,500 |
| Operation and Maintenance Expenses | \$209,535 | \$84,975 | \$105,346 | \$190,321 | \$207,785 |
| <i>Capital Improvements</i> | | | | | |
| Transfer Out - Capital Reserve | \$267,402 | \$267,402 | \$0 | \$267,402 | \$245,392 |
| Capital Improvement Expenses | \$267,402 | \$267,402 | \$0 | \$267,402 | \$245,392 |
| Total Expenditures | \$648,058 | \$434,544 | \$166,958 | \$601,502 | \$620,548 |
| Excess Revenues/(Expenditures) | (\$94,656) | \$83,679 | (\$134,709) | (\$51,030) | (\$66,370) |
| Fund Balance - Beginning | \$94,656 | \$210,400 | \$0 | \$210,400 | \$66,370 * |
| Fund Balance - Ending | \$0 | \$294,079 | (\$134,709) | \$159,370 | \$0 |

*Less 1st Quarter Operating Reserves

| | FY2023 Maintenance Tax | FY2024 Maintenance Tax |
|-----------------------|------------------------------|------------------------------|
| NET ASSESSMENT | \$553,302 | \$552,179 |
| COLLECTION COST (5%)* | \$29,121 | \$29,062 |
| GROSS ASSESSMENT | \$582,423 | \$581,241 |
| Number of Units | 9467 | 9448 |
| TOTAL LEVY | \$61.52 | \$61.52 |

Collection percentage is total of 3% Tax Collector Discount Fee &
2% Collection Fee

Valencia

Water Control District

GENERAL FUND BUDGET

REVENUES:

Assessments – Tax Collector

The District will levy a non-ad valorem assessment on all the assessable property within the District to fund all general operating and maintenance expenditures during the fiscal year. These assessments are billed on tax bills.

EXPENDITURES:

Administrative:

Supervisors Fees

Chapter 190, Florida Statutes, allows for each Board member to receive compensation per meeting. Each Supervisor is paid for the time devoted to District business and meetings. The amount is based on 5 supervisors attending 10 meetings during the fiscal year.

Engineering

The District's engineer, CPH, Inc., will be providing general engineering services to the District, e.g. attendance and preparation for monthly board meetings, preparation and review of contract specifications and bid documents, and various projects assigned as directed by the Board of Supervisors and the District Manager.

| Description | Monthly | Annual |
|----------------------|---------|-----------------|
| Engineering Services | \$2,100 | \$25,200 |
| Contingency | | \$12,000 |
| Total | | \$37,200 |

Attorney

The District's legal counsel, Stephen F. Broome, P.A., will be providing general legal services to the District, e.g. attendance and preparation for monthly meetings, preparation and review of agreements and resolutions, and other research assigned as directed by the Board of Supervisors and the District Manager.

| Description | Monthly | Annual |
|---------------|---------|-----------------|
| Attorney Fees | \$1,000 | \$12,000 |
| Total | | \$12,000 |

Annual Audit

The District is required by Florida Statutes to arrange for an independent audit of its financial records on an annual basis. The District has contracted with McDirmit, Davis for this service.

Assessment Administration

The District has contracted with Governmental Management Services-Central Florida, LLC to levy and administer the collection of non-ad valorem assessment on all assessable property within the District.

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Water Control District
GENERAL FUND BUDGET

Management Fees

The District has contracted with Governmental Management Services-Central Florida, LLC to provide Management, Accounting and Recording Secretary Services for the District. The services include, but not limited to, recording and transcription of board meetings, budget preparation, all financial reporting, annual audit, etc.

Information Technology

The District has contracted with Governmental Management Services-Central Florida, LLC for costs related to District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, security, positive pay implementation and programming for fraud protection, accounting software, etc.

Website Maintenance

The District has contracted with Governmental Management Services-Central Florida, LLC for the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

Insurance

The District's general liability and public officials liability insurance coverage is provided by Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies.

Report Preparation - NPDES

Represents estimated costs for preparation of NPDES reports and compliance requirements.

Office Lease/Storage

Represents estimated fees to maintain District records at storage facility located within Orange County near District.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Postage

The District incurs charges for mailing of agenda packages, overnight deliveries, checks for vendors and other required correspondence.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.

Valencia
Water Control District
 GENERAL FUND BUDGET

Bank Fees

Represents monthly fees charged by Truist Bank for the District's operating account.

Other Current Charges

Represents any miscellaneous administrative expenses incurred during the fiscal year.

Office Supplies

The District incurs charges for office supplies that need to be purchased during the fiscal year.

Election Fees

Represents estimated costs for mass printing, postage & mailing of annual election proxies.

Meeting Rental Fee

Represents reservation fee paid to Lake Ridge Village Club Association for monthly meetings at onsite community center.

Property Appraiser

Represents a fee charged by Orange County Property Appraiser's office for assessment administration services.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

Operating and Maintenance:

Aquatic Weed Control

Represents cost for maintenance to all canals and retention/detention ponds located within the District. Services include furnishing personnel, equipment, and herbicides to effectively control the excessive weed growth and as needed, supply triploid carp grass. The District has contracted with Aquatic Weed Control, Inc. for these services.

| Description | Monthly | Annual |
|-----------------------------------|----------------|-----------------|
| Aquatic Weed Control | \$2,322 | \$27,865 |
| Contingency (Triploid Grass Carp) | | \$12,135 |
| Total | | \$40,000 |

Valencia

Water Control District

GENERAL FUND BUDGET

Mowing

The District will maintain the canal and detention pond mowing within the District. Areas included are the C-1, C-3, C-4, C-5, C-6, C-10, C-11 & C-12 canals as well as ponds in the subdivisions of Greenbriar, Lakeridge, Waterview, Somerset, Deer Creek, Parkview Terrace, Parkview North, Parkview Pointe and Windsor Walk Villages. The District has contracted with Sthern Environmental, Inc. for this service.

| Description | Monthly | Annual |
|---------------------------|----------|-----------------|
| Short Mowing (7 per year) | \$4,590 | \$32,132 |
| Long Mowing (6 per year) | \$11,026 | \$66,156 |
| Total | | \$98,288 |

Water Quality Monitoring

Represents costs for the monthly water quality testing. District has contracted with Eurofins Environment Testing f/k/a Flowers Chemical Laboratories.

| Description | Monthly | Annual |
|-----------------------|---------|-----------------|
| Water Quality Testing | \$1,646 | \$19,746 |
| Total | | \$19,746 |

Canal & Retention Pond Maintenance

Represents monthly AMIL gate and discharge structures maintenance and recording along with estimated costs for non-capital project repairs.

| Description | Monthly | Annual |
|---------------------------------|---------|-----------------|
| AMIL Gate & Discharge Structure | \$1,000 | \$12,000 |
| Maintenance & Recording | | |
| Contingency (Misc. Repairs) | | \$28,000 |
| Total | | \$40,000 |

Security Gates & Signs

Represents estimated costs for the purchase and installation of any signs, i.e., no fishing, no trespassing, and/or repairs to the District's security gates.

NPDES Inspection & Fees

Represents annual fees paid to State of Florida Department of Environmental Protection and Orange County Environmental Protection Division as well as any inspection fees.

| Description | Annual |
|---------------------------------------|----------------|
| Water Atlas Maintenance Fee | \$1,000 |
| Regulatory Program & Surveillance Fee | \$1,875 |
| Contingency (Inspections) | \$3,125 |
| Total | \$6,000 |

Valencia
Water Control District
GENERAL FUND BUDGET

Operating Supplies

Represents estimated costs for the purchases of operating supplies .

Contingency

Represents any additional field expense that may not have been provided for in the budget.

Transfer Out – Capital Reserve

Represents funds to transferred to the Capital Reserve fund.

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 Capital Reserve Fund

| Description | Proposed Budget FY2023 | Actual thru 5/31/23 | Projected Next 4 Months | Total Projected 09/30/23 | Adopted Budget FY2024 |
|---------------------------------------|------------------------------|---------------------------|-------------------------------|--------------------------------|-----------------------------|
| Revenues | | | | | |
| Transfer in | \$267,402 | \$267,402 | \$0 | \$267,402 | \$245,392 |
| Interest Income | \$1,000 | \$25,596 | \$12,800 | \$38,396 | \$35,000 |
| Total Revenues | \$268,402 | \$292,998 | \$12,800 | \$305,798 | \$280,392 |
| Expenditures | | | | | |
| Contingency | \$500 | \$319 | \$152 | \$471 | \$600 |
| Capital Improvements | \$100,000 | \$105,528 | \$0 | \$105,528 | \$119,181 |
| Total Expenditures | \$100,500 | \$105,847 | \$152 | \$105,999 | \$119,781 |
| Excess Revenues/(Expenditures) | \$167,902 | \$187,152 | \$12,648 | \$199,799 | \$160,611 |
| Fund Balance - Beginning | \$760,956 | \$866,445 | \$0 | \$866,445 | \$1,066,244 |
| Fund Balance - Ending | \$928,858 | \$1,053,596 | \$12,648 | \$1,066,244 | \$1,226,855 |

Valencia
Water Control District
Adopted Budget FY2024
Capital Reserve Fund

| Capital Improvement Projects | |
|--|---------------------|
| Fiscal Year 2023 | |
| Description | Estimated Cost |
| S-501/S-901 Site Area Repair | \$31,695.00 |
| C-5 Canal Repair Eroded Area | \$9,382.63 |
| C-1/C-4/C-10 Canals Woodline Cut Backs | \$22,800.00 |
| C-11 & C-12 Canal Woodline Cut Backs | \$41,650.00 |
| Total | \$105,527.63 |

| Capital Improvement Projects | |
|--|---------------------|
| Fiscal Year 2024 | |
| Description | Estimated Cost |
| Canal 12 South Bank Swale Regrading | \$26,100.00 |
| C-10 Canal - Bank at Bend - West of Orangewood | \$93,081.00 |
| Total | \$119,181.00 |

| Capital Improvement Projects | |
|--|---------------------|
| Fiscal Year 2025 | |
| Description | Estimated Cost |
| Canal C-11 & S-1101 Raise Bank Elevation | \$137,633.15 |
| Total | \$137,633.15 |

| Capital Improvement Projects | |
|--|--------------------|
| Fiscal Year 2026 | |
| Description | Estimated Cost |
| Canal C-11 - Canal Restoration at S-1102 (Taft-Vineland Road by South Center) | \$60,478.50 |
| Total | \$60,478.50 |

| Capital Improvement Projects | |
|--|--------------------|
| Fiscal Year 2027 | |
| Description | Estimated Cost |
| C-10 Bank Restoration - Behind Office | \$22,195.00 |
| C-10 Canal - Overflow Weir at S-901 - Erosion/ Undermining of Overflow Weir | \$41,917.50 |
| Total | \$64,112.50 |

| Capital Improvement Projects | |
|--|---------------------|
| Fiscal Year 2028 | |
| Description | Estimated Cost |
| Canal C-12 - Swale Regrading, Underdrain Installation (West of Woodway Drive) | \$125,797.06 |
| Deer Creek Pond 4 - Structure Repair | \$1,725.00 |
| Total | \$127,522.06 |

| | |
|-----------------------|---------------------|
| Combined Total | \$508,927.21 |
|-----------------------|---------------------|