

***Valencia***  
***Water Control District***

***Adopted Budget***  
***FY2025***



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**Valencia**  
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**Adopted Budget**  
**FY2025**  
**General Fund**

	Adopted Budget FY2024	Actual Thru 4/30/24	Projected Next 5 Months	Total Projected 9/30/24	Adopted Budget FY2025
<b>Revenues:</b>					
Assessments - Tax Roll	\$ 552,179	\$ 460,617	\$ 91,562	\$ 552,179	\$ 617,665
Interest	\$ 2,000	\$ 1,390	\$ 875	\$ 2,265	\$ 2,000
<b>Total Revenues</b>	<b>\$ 554,179</b>	<b>\$ 462,007</b>	<b>\$ 92,437</b>	<b>\$ 554,444</b>	<b>\$ 619,665</b>
<b>Expenditures:</b>					
<b>Administrative:</b>					
Supervisor Fees	\$ 2,500	\$ 750	\$ 1,000	\$ 1,750	\$ 2,500
Engineering Fees	\$ 37,200	\$ 12,965	\$ 18,700	\$ 31,665	\$ 37,200
Attorney Fees	\$ 12,000	\$ 7,000	\$ 5,000	\$ 12,000	\$ 12,000
Annual Audit	\$ 5,200	\$ -	\$ 5,200	\$ 5,200	\$ 5,200
Assessment Roll Certification	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,250
Management Fees	\$ 53,280	\$ 31,080	\$ 22,200	\$ 53,280	\$ 55,944
Information Technology	\$ 1,800	\$ 1,050	\$ 750	\$ 1,800	\$ 1,890
Website Maintenance	\$ 1,200	\$ 700	\$ 500	\$ 1,200	\$ 1,260
Insurance	\$ 14,400	\$ 13,614	\$ -	\$ 13,614	\$ 14,975
Report Preparation - NPDES	\$ 15,000	\$ 533	\$ 4,467	\$ 5,000	\$ 15,000
Office Lease/Storage	\$ 3,000	\$ 1,080	\$ 1,512	\$ 2,592	\$ 3,000
Printing & Binding	\$ 500	\$ 245	\$ 255	\$ 500	\$ 500
Postage	\$ 600	\$ 314	\$ 286	\$ 600	\$ 600
Legal Advertising	\$ 2,500	\$ -	\$ 2,500	\$ 2,500	\$ 2,500
Bank Fees	\$ 600	\$ 277	\$ 200	\$ 477	\$ 600
Other Current Charges	\$ 400	\$ -	\$ 200	\$ 200	\$ 400
Office Supplies	\$ 350	\$ 67	\$ 88	\$ 155	\$ 350
Election Fees	\$ 4,250	\$ -	\$ 5,450	\$ 5,450	\$ 5,500
Meeting Rental Fee	\$ 500	\$ 200	\$ 250	\$ 450	\$ 500
Property Appraiser Fee	\$ 5,417	\$ -	\$ -	\$ -	\$ -
Dues, Licenses & Subscriptions	\$ 1,675	\$ 175	\$ 2,000	\$ 2,175	\$ 2,175
<b>Total Administrative:</b>	<b>\$ 167,372</b>	<b>\$ 75,049</b>	<b>\$ 70,559</b>	<b>\$ 145,608</b>	<b>\$ 167,344</b>
<b>Operations &amp; Maintenance</b>					
<b>Contracts:</b>					
Aquatic Weed Control	\$ 40,000	\$ 28,795	\$ 11,610	\$ 40,405	\$ 45,651
Mowing	\$ 98,289	\$ 20,483	\$ 95,346	\$ 115,829	\$ 130,000
Tree Trimming	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Water Quality Monitoring	\$ 19,746	\$ 9,873	\$ 9,873	\$ 19,746	\$ 19,746
<b>Repairs &amp; Maintenance:</b>					
Canal & Retention Pond Maintenance	\$ 40,000	\$ 4,000	\$ 12,000	\$ 16,000	\$ 20,000
Security Gates & Signs	\$ 750	\$ -	\$ 375	\$ 375	\$ 750
NPDES Inspection & Fees	\$ 6,000	\$ 1,875	\$ 1,000	\$ 2,875	\$ 6,000
Operating Supplies	\$ 500	\$ -	\$ 250	\$ 250	\$ 500
Contingency	\$ 2,500	\$ -	\$ 1,250	\$ 1,250	\$ 2,500
<b>Total Operations &amp; Maintenance:</b>	<b>\$ 207,785</b>	<b>\$ 65,025</b>	<b>\$ 131,704</b>	<b>\$ 196,730</b>	<b>\$ 265,147</b>

**Valencia**  
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**Adopted Budget**  
**FY2025**  
**General Fund**

	Adopted Budget FY2024	Actual Thru 4/30/24	Projected Next 5 Months	Total Projected 9/30/24	Adopted Budget FY2025
<b>Capital Improvements</b>					
Transfer Out - Capital Reserve	\$ 245,392	\$ 245,392	\$ -	\$ 245,392	\$ 187,174
<b>Total Reserves</b>	<b>\$ 245,392</b>	<b>\$ 245,392</b>	<b>\$ -</b>	<b>\$ 245,392</b>	<b>\$ 187,174</b>
<b>Total Expenditures</b>	<b>\$ 620,549</b>	<b>\$ 385,466</b>	<b>\$ 202,263</b>	<b>\$ 587,729</b>	<b>\$ 619,665</b>
<b>Excess Revenues (Expenditures)</b>	<b>\$ (66,370)</b>	<b>\$ 76,541</b>	<b>\$ (109,826)</b>	<b>\$ (33,285)</b>	<b>\$ (0)</b>
<b>Fund Balance - Beginning</b>	<b>\$ 66,370</b>	<b>\$ 160,900</b>	<b>\$ -</b>	<b>\$ 160,900</b>	<b>\$ -</b>
<b>Fund Balance - Ending</b>	<b>\$ -</b>	<b>\$ 237,441</b>	<b>\$ (109,826)</b>	<b>\$ 127,614</b>	<b>\$ (0)</b>

	Maintenance Tax FY2024	Maintenance Tax FY2025
<b>Net Assessment</b>	<b>\$552,179</b>	<b>\$617,665</b>
Collection Cost (5%)*	\$29,062	\$32,509
<b>Gross Assessment</b>	<b>\$581,241</b>	<b>\$650,173</b>
Number of Units	9448	9608
<b>Total Levy</b>	<b>\$61.52</b>	<b>\$67.67</b>

Collection percentage is total of 3% Tax Collector Discount Fee & 2% Collection Fee

# Valencia

## Water Control District

General Fund

**REVENUES:**

Assessments – Tax Collector

The District will levy a non-ad valorem assessment on all the assessable property within the District to fund all general operating and maintenance expenditures during the fiscal year. These assessments are billed on tax bills.

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**EXPENDITURES:**

**Administrative:**

Supervisors Fees

Chapter 190, Florida Statutes, allows for each Board member to receive compensation per meeting. Each Supervisor is paid for the time devoted to District business and meetings. The amount is based on 5 supervisors attending 10 meetings during the fiscal year.

Engineering Fees

The District's engineer, CPH, Inc., will be providing general engineering services to the District, e.g. attendance and preparation for monthly board meetings, preparation and review of contract specifications and bid documents, and various projects assigned as directed by the Board of Supervisors and the District Manager.

Description	Monthly	Annual
Engineering Services	\$2,100	\$25,200
Contingency		\$12,000
<b>Total</b>		<b>\$37,200</b>

Attorney Fees

The District's legal counsel, Stephen F. Broome, P.A., will be providing general legal services to the District, e.g. attendance and preparation for monthly meetings, preparation and review of agreements and resolutions, and other research assigned as directed by the Board of Supervisors and the District Manager.

Description	Monthly	Annual
Attorney Fees	\$1,000	\$12,000
<b>Total</b>		<b>\$12,000</b>

Annual Audit

The District is required by Florida Statutes to arrange for an independent audit of its financial records on an annual basis. The District has contracted with McDirmit, Davis for this service.

Assessment Administration

The District has contracted with Governmental Management Services-Central Florida, LLC to levy and administer the collection of non-ad valorem assessment on all assessable property within the District.

# Valencia

## Water Control District

General Fund

### Management Fees

The District has contracted with Governmental Management Services-Central Florida, LLC to provide Management, Accounting and Recording Secretary Services for the District. The services include, but not limited to, recording and transcription of board meetings, budget preparation, all financial reporting, annual audit, etc.

### Information Technology

The District has contracted with Governmental Management Services-Central Florida, LLC for costs related to District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, security, positive pay implementation and programming for fraud protection, accounting software, etc.

### Website Maintenance

The District has contracted with Governmental Management Services-Central Florida, LLC for the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

### Insurance

The District's general liability and public officials liability insurance coverage is provided by Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies.

### Report Preparation - NPDES

Represents estimated costs for preparation of NPDES reports and compliance requirements.

### Office Lease/Storage

Represents estimated fees to maintain District records at storage facility located within Orange County near District.

### Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

### Postage

The District incurs charges for mailing of agenda packages, overnight deliveries, checks for vendors and other required correspondence.

### Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.

### Bank Fees

Represents monthly fees charged by Truist Bank for the District's operating account.

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Other Current Charges

Represents any miscellaneous administrative expenses incurred during the fiscal year.

Office Supplies

The District incurs charges for office supplies that need to be purchased during the fiscal year.

Election Fees

Represents estimated costs for mass printing, postage & mailing of annual election proxies.

Meeting Rental Fee

Represents reservation fee paid to Lake Ridge Village Club Association for monthly meetings at onsite community center.

Property Appraiser Fee

Represents a fee charged by Orange County Property Appraiser's office for assessment administration services.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Commerce for \$175. This is the only expense under this category for the District.

**Operating and Maintenance:**

Aquatic Weed Control

Represents cost for maintenance to all canals and retention/detention ponds located within the District. Services include furnishing personnel, equipment, and herbicides to effectively control the excessive weed growth and as needed, supply triploid carp grass. The District has contracted with Aquatic Weed Control, Inc. for these services.

Description	Monthly	Annual
Aquatic Weed Control	\$2,554	\$30,651
Contingency (Triploid Grass Carp)		\$15,000
<b>Total</b>		<b>\$45,651</b>

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General Fund

### Mowing

The District will maintain the canal and detention pond mowing within the District. Areas included are the C-1, C-3, C-4, C-5, C-6, C-10, C-11 & C-12 canals as well as ponds in the subdivisions of Greenbriar, Lakeridge, Waterview, Somerset, Deer Creek, Parkview Terrace, Parkview North, Parkview Pointe and Windsor Walk Villages. The District has contracted with Sthern Environmental, Inc. for this service.

Description	Monthly	Annual
Short Mowing (7 per year)	\$5,921	\$41,448
Long Mowing (6 per year)	\$14,280	\$85,677
Contingency		\$2,875
<b>Total</b>		<b>\$130,000</b>

### Tree Trimming

Represents estimated costs for tree trimming within District maintained areas.

### Water Quality Monitoring

Represents costs for the monthly water quality testing. District has contracted with Eurofins Environment Testing f/k/a Flowers Chemical Laboratories.

Description	Monthly	Annual
Water Quality Testing	\$1,646	\$19,746
<b>Total</b>		<b>\$19,746</b>

### Canal & Retention Pond Maintenance

Represents monthly AMIL gate and discharge structures maintenance and recording along with estimated costs for non-capital project repairs.

Description	Monthly	Annual
AMIL Gate & Discharge Structure Maintenance & Recording	\$1,000	\$12,000
Contingency (Misc. Repairs)		\$8,000
<b>Total</b>		<b>\$20,000</b>

### Security Gates & Signs

Represents estimated costs for the purchase and installation of any signs, i.e., no fishing, no trespassing, and/or repairs to the District's security gates.



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NPDES Inspection & Fees

Represents annual fees paid to State of Florida Department of Environmental Protection and Orange County Environmental Protection Division as well as any inspection fees.

<b>Description</b>	<b>Annual</b>
Water Atlas Maintenance Fee	\$1,000
Regulatory Program & Surveillance Fee	\$1,875
Contingency (Inspections)	\$3,125
<b>Total</b>	<b>\$6,000</b>

Operating Supplies

Represents estimated costs for the purchases of operating supplies.

Contingency

Represents any additional field expense that may not have been provided for in the budget.

Transfer Out – Capital Reserve

Represents funds to transferred to the Capital Reserve fund.

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	Adopted Budget FY2024	Actual Thru 4/30/24	Projected Next 5 Months	Total Projected 9/30/24	Adopted Budget FY2025
<b>Revenues:</b>					
Transfer In	\$ 245,392	\$ 245,392	\$ -	\$ 245,392	\$ 187,174
Interest	\$ 35,000	\$ 28,626	\$ 18,250	\$ 46,876	\$ 45,000
<b>Total Revenues</b>	<b>\$ 280,392</b>	<b>\$ 274,018</b>	<b>\$ 18,250</b>	<b>\$ 292,268</b>	<b>\$ 232,174</b>
<b>Expenditures:</b>					
Contingency	\$ 600	\$ 272	\$ 280	\$ 552	\$ 500
Capital Improvements	\$ 119,181	\$ 42,918	\$ 77,088	\$ 120,006	\$ 70,461
<b>Total Expenditures</b>	<b>\$ 119,781</b>	<b>\$ 43,190</b>	<b>\$ 77,368</b>	<b>\$ 120,558</b>	<b>\$ 70,961</b>
<b>Excess Revenues (Expenditures)</b>	<b>\$ 160,611</b>	<b>\$ 230,828</b>	<b>\$ (59,118)</b>	<b>\$ 171,710</b>	<b>\$ 161,214</b>
<b>Fund Balance - Beginning</b>	<b>\$ 1,066,244</b>	<b>\$ 1,067,757</b>	<b>\$ -</b>	<b>\$ 1,067,757</b>	<b>\$ 1,239,466</b>
<b>Fund Balance - Ending</b>	<b>\$ 1,226,855</b>	<b>\$ 1,298,585</b>	<b>\$ (59,118)</b>	<b>\$ 1,239,466</b>	<b>\$ 1,400,680</b>

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Capital Improvement Projects Updated Fiscal Year 2024	
Description	Updated Cost
Canal 12 South Bank Swale Regrading	\$42,918.00
S501 Stormwater Control Structure	\$50,174.00
S501 Backfill Erosion/Sod Area/Concrete	\$26,914.20
<b>Total</b>	<b>\$120,006.20</b>

Capital Improvement Projects Fiscal Year 2025	
Description	Estimated Cost
C-10 Bank Restoration - Behind Office	\$22,252.50
C-10 Canal - Bank at Bend - West of Orangewood	\$48,208.00
<b>Total</b>	<b>\$70,460.50</b>

Capital Improvement Projects Fiscal Year 2026	
Description	Estimated Cost
C-5 Sea World Discharge Flume - Restoration	\$14,837.30
C-10 Overflow Weird at S-901 - Erosion	\$43,096.25
C-11 Canal - Restabilization @ S-1102 (Taft-Vinelar	\$23,103.50
C-3/C-1 Canal Weir Replacement	\$13,696.50
<b>Total</b>	<b>\$94,733.55</b>

Capital Improvement Projects Fiscal Year 2027	
Description	Estimated Cost
C-11 Canal, S-1101 Dredging, Beachline & JYP	\$124,286.25
MES Repairs	\$25,070.00
<b>Total</b>	<b>\$149,356.25</b>

Capital Improvement Projects Fiscal Year 2028	
Description	Estimated Cost
C-3 Canal - Additional Weir/Bank Stabiliatzion	\$7,797.00
C-4 & C-5 Canal Regrading	\$12,535.00
C-10 Canal - Reapir Along SR 528 by Tract F Pond	\$59,742.50
<b>Total</b>	<b>\$80,074.50</b>

Capital Improvement Projects Fiscal Year 2029	
Description	Estimated Cost
C-12 Canal - Install Underdrain	\$55,867.00
C-1 Canal - Grading at CFP	\$65,722.50
<b>Total</b>	<b>\$121,589.50</b>

<b>Combined Total</b>	<b>\$636,220.50</b>
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